



**KENVERSITY COOPERATIVE
SAVINGS AND CREDIT SOCIETY LIMITED**

**P.O. BOX 10263 – 00100
NAIROBI.**

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TENDER DOCUMENT FIRE, BURGLARY AND PERIL

**FIRE, BURGLARY AND
PERIL**

KENV/TNDR/FP/2026

**KENVERSITY COOPERATIVE SAVINGS AND CREDIT
SOCIETY LIMITED**

FORM OF TENDER

TENDER/INSURANCE 2026

RE: TENDER FOR PROVISION OF INSURANCE SERVICES

In accordance with Tender for provision of insurance services received from Kenversity Cooperative Savings and Credit Society Limited. I/Wehereby tender for this service in accordance with the attached tender forms/conditions of tender/ schedule of requirements at the price/fee/charge against each item and in conformity with the scheduled delivery arrangements stated. This applies to item numbers only in the schedule representing a total amount of (premium sum) Kshs.....tendered for.

I/We understand the Society reserves the right to accept or reject this tender in part or whole for any reason it considers justifiable and is not obligated to disclose such reason.

I/We agree that terms of this tender will remain valid for and will not be withdrawn for a period of 90 days from the final date for submission of tender.

KENVERSITY COOPERATIVE SAVINGS AND CREDIT SOCIETY LIMITED

CONDITIONS OF TENDERING

Serial No.

Miscellaneous Receipt No.

Date of Receipt

Amount in Kshs..

1. DEFINITIONS

The Tenderer is the person who undertakes to supply the goods/services described in the tender documents.

The signatory must be a recognized official of the company and be authorized to sign on its behalf.

2. DOCUMENTS

2.1 The tender will receive a miscellaneous receipt of payment for tender documents. These include the following forms in duplicate:

- (i) **Form of tender**
- (ii) **Conditions of tendering**
- (iii) **Confidential business questionnaire,**

The Tenderer should retain one set for his records and return the other set in accordance with these conditions.

2.2.1 The Tenderer is required to check the number of pages of the document accompanying the **form of Tender**. Should any be missing or any figure indistinct, or should there be doubt about the precise meaning of any item or figure for any reason whatsoever he/she must inform the tender issuing officer at once and have the matter rectified as required before the final date for submission of tenders.

2.2.2 The Tenderer's signature to all documents shall indicate that he/she fully understands their contents and that he/she accepts all the conditions stated or applied therein.

3. SUBMISSION OF TENDERS

3.1.1 Attention is invited to the tender notice. The complete tender documents must be submitted to the address shown on the form of tender in a sealed plain envelope endorsed on the out cover with **Tender for provision of Fire, Burglary and Peril services with tender number as above**. Indication of Tenderer's named/mark should not appear on the envelope.

3.1.2 The form of tender must be properly signed in ink, dated and must accompany any other documents concerned with the tender.

3.1.3 The tender will not be accepted unless correctly submitted on the approved forms. Tenders for which the appropriate fee has not been paid will not be considered valid. Tender to be deposited in the Tender box at the **Kenversity Sacco Office** not later than the appointed time and date.

4.0 COMMUNICATION

4.1.1 There shall be no verbal variations in regard to a tender once submitted. Should an error be made it may be corrected in writing before the closing date.

4.1.2 All correspondence with the Tenderers will be sent to the address shown on the form of tender by post.

5. LIABILITY

No liability will be admitted nor claim allowed for error in the tender owing to mistakes in those documents, which should have been rectified in the manner, described above.

6. ACCEPTANCE

The society reserves the right to accept or reject any tender either wholly or in part and is not bound to accept the lowest or any tender or to give reason for rejection.

7. SUCCESSFUL TENDERERS

A letter of acceptance will be sent to the successful Tenderer in respect of the whole or that part of tender, which has been accepted within a validity period of 90 days.

COMPLIANCE WITH GIVEN CONDITIONS

CURRENT TRADE LICENCE NO. _____ EXP. DATE: _____

V.A.T. REG. NO. _____

PIN NUMBER: _____

NAME OF YOUR AUDITORS: _____

OTHER GOVERNMENT STATUS: _____

COPY OF CURRENT LICENSE FROM COMMISSIONER OF INSURANCE.

BROKERS MUST ATTATCH COPY OF THE CURRENT MEMBERSHIP CERTIFICATE.

BID BOND 2% OF PREMIUM FROM REPUTABLE BANK

REFEREE:

NAME OF COMPANY:.....

ADDRESS:.....

CONTACT PERSON:.....

SIGNATURE:..... DATE:.....

COMPANY STAMP

If a Tenderer does not comply in anyway with these conditions where necessary, the tender shall be liable to rejection.

Tenderer's name ----- witness name -----

Address -----Address -----

Signature -----Signature -----

Date ----- Date -----

CONFIDENTIAL BUSINESS QUESTIONNAIRE

You are requested to give particulars indicated in Part I and either part 2 as is applicable in your type of business. You are advised that false information/particulars will result in automatic disqualification and render the tender void.

Part 1 – General

Business Name -----

Location of business premises -----

Plots number -----Street/Road-----

Postal Address -----

Telephone number -----

Nature of business -----

Registration number -----

Trade license Number ----- Date of Expiry -----

Maximum value of Business you can handle Kshs -----

Name of your bankers -----

Branch/address -----

Part 2 Registered company

Private or Public -----

State the normal and issued capital of the company:

Normal Kshs.....

Issued Kshs.....

Details of the Directors:-

Name

Nationality/citizenship

Shares

1. -----

2. -----

3. -----

Date: ----- Signature of Tenderer -----

Official stamp -----

If Kenyan citizen, indicate under "citizenship Details " whether by birth, nationalization or registration.

In the event of this tender being accepted in part or in full within the stipulated 90 days, I/We agree to supply against an order signed by an authorized officer of the Society and failure to do so will constitute breach of contract.

Tenderer's Name -----

Tenderer's Signature -----

Designation -----

Full address -----

Telephone Number -----

E/Mail -----

Fax -----

Date -----

Official stamp/seal.

Tenderer's name in full ----- Signature -----

Address -----

Telephone number -----

Are you a Kenyan, if not, state your Nationality -----

Name and address of your bankers -----

Bankers certificate on the Tenderer's Liquidity, suitability, and credit limitation -----

Bankers signatory – Manager/Accountant ----- Date -----

Banker's official stamp -----

Tenderer (s) Locality –..... Road/Street -----

Name of the Building -----

Company Rubberstamp ----- Date -----

Complete all spaces as appropriate".

KENVERSITY COOPERATIVE SAVINGS AND CREDIT SOCIETY LIMITED

BID SECURITY

TENDER: PROVISION OF INSURANCE SERVICES 2025

1. Security bond executed on -----
2. In the penal sum Kshs. -----amount in words ----- being 2% of the items bided.
3. Tenderer/bidder-----
4. Security for Tenderer/bidder -----
5. Date of closing of Tender -----
6. KNOW ALL MEN BY THESE PRESENTS, that we the Tenderers and the surety above named are held firmly bound to pay Kenversity Cooperative Savings and Credit Society Limited the penal sum stated above and hereby bind ourselves, our heirs, executors, administrators, successors and assignees, jointly and severally there to.
7. WHEREAS the Tenderer has submitted the accompanying bid dated as shown above for provision of insurance services.
8. NOW THEREFORE, the condition of this obligation is such that, if the Tenderer shall not withdraw the bid within the period therein stipulated and, if the Bid within the period of 14 days after the prescribed forms are presented to him for signature, execute such further contractual documents as may be required by the terms of Bid and give bond with good and sufficient surety for the faithful performance and proper fulfillment of the resulting contract, then this obligation shall be void and of no effect, but otherwise, shall remain in full force and effect.
9. The Tenderer shall bring any claim against the surety not later than 14 days after the default.
10. Executed on the date indicated above, by the following representatives of the parties heretofore hereunto duly authorized:

FOR TENDERER

FOR SURETY

(Name & Title)

(Name & Title)

(Signature)

(Signature)

Witness:

1. ----- Sign ----- Date -----

TENDER FOR PROVISION OF INSURANCE COVER ON FIRE & PERILS FOR THE PERIOD 2026.

NO.	ITEM DESCRIPTION	QUANTITY	VALUE PER UNIT (KSHS.)	TOTAL SUM INSURED
1	Building	1	98,937,114.81	98,937,114.81
2	COMPUTER HP PRO	1	1,341.81	1,341.81
3	COMPUTER HP PRO	1	1,341.81	1,341.81
4	COMPUTER HP PRO	1	1,341.81	1,341.81
5	UPS 650VA	1	158.19	158.19
6	UPS 650VA	1	158.19	158.19
7	UPS 650VA	1	158.19	158.19
8	CASHIER EPSON PRINTER	1	353.23	353.23
9	CASHIER EPSON PRINTER	1	353.23	353.23
10	HP HARD DISK	1	393.20	393.20
11	HP 4 GB HARD DISK	1	393.20	393.20
12	HARD DISK 2TB	1	245.76	245.76
13	APC 650VA UPS	1	257.22	257.22
14	APC 650VA UPS	1	257.22	257.22
15	APC 650VA UPS	1	257.22	257.22
16	APC 650VA UPS	1	257.22	257.22
17	HP PRODESK 400 G2 COMPUTER	1	1,977.32	1,977.32
18	HP PRODESK 400 G2 COMPUTER	1	1,977.32	1,977.32
19	HP PRODESK 400 G2 COMPUTER	1	1,977.32	1,977.32
20	HP PRODESK 400 G2 COMPUTER	1		

			1,977.32	1,977.32
21	CHEQUE WRITING MACHINE	1	1,146.85	1,146.85
22	CASHIER EPSON LX350 PRINTER	1	566.87	566.87
23	DELL COMPUTER 8GB RAM	1	3,502.69	3,502.69
24	DELL COMPUTER 8GB RAM	1	3,502.69	3,502.69
25	DELL COMPUTER 8GB RAM	1	3,502.69	3,502.69
26	DELL COMPUTER 8GB RAM	1	3,502.69	3,502.69
27	DELL COMPUTER 8GB RAM	1	3,502.69	3,502.69
28	DELL COMPUTER 8GB RAM	1	3,502.69	3,502.69
29	DELL COMPUTER 8GB RAM	1	3,502.69	3,502.69
30	DELL COMPUTER 8GB RAM	1	3,502.69	3,502.69
31	APC UPS 700VA	1	421.29	421.29
32	APC UPS 700VA	1	421.29	421.29
33	APC UPS 700VA	1	421.29	421.29
34	APC UPS 700VA	1	421.29	421.29
35	APC UPS 700VA	1	421.29	421.29
36	APC UPS 700VA	1	421.29	421.29
37	APC UPS 700VA	1	421.29	421.29
38	APC UPS 700VA	1	421.29	421.29
39	PRINTER	1	1,413.67	1,413.67
40	PRINTER	1	1,413.67	1,413.67
41	Laptop	1	3,229.90	3,229.90
42	Laptop	1	3,229.90	3,229.90
43	SERVER	1	41,888.75	41,888.75

44	SERVER HP PROLIANT DL 380	1	53,926.53	53,926.53
45	NETWORK PRINTER	1	11,183.72	11,183.72
46	Dell Optiplex 5040 MT	1	4,531.13	4,531.13
47	Dell Optiplex 5040 MT-2	1	4,531.13	4,531.13
48	APC Back-UPS 700VA,230UR	1	605.30	605.30
49	APC Back-UPS 700VA,230UR	1	605.30	605.30
50	APC Back-UPS 700VA,230UR	1	605.30	605.30
51	APC Back-UPS 700VA,230UR	1	605.30	605.30
52	APC Back-UPS 700VA,230UR	1	605.30	605.30
53	APC Back-UPS 700VA,230UR	1	605.30	605.30
54	APC Back-UPS 700VA,230UR	1	605.30	605.30
55	Dell Optiplex 5040 MT-2	1	4,531.13	4,531.13
56	Dell Optiplex 5040 MT-2	1	4,531.13	4,531.13
57	Dell Optiplex 5040 MT-2	1	4,531.13	4,531.13
58	Dell Optiplex 5040 MT-2	1	6,830.46	6,830.46
59	Scanjet for MPA	1	4,230.66	4,230.66
60	APC UPS 700VA	1	1,473.91	1,473.91
61	APC UPS BACK UPS 700VA	1	1,473.91	1,473.91
62	HP 200G3 21.5 Inch All in One Pc	1	10,576.64	10,576.64
63	HP 200G3 21.5 Inch All in One Pc	1	10,576.64	10,576.64
64	SERVER ROOM UPS	1	60,515.12	60,515.12
65	APC Back-UPS 700VA,230UR	1	1,104.37	1,104.37
66	APC Back-UPS 700VA,230UR	1	1,104.37	1,104.37
67	APC Back-UPS 700VA,230UR	1		

			1,104.37	1,104.37
68	APC Back-UPS 700VA,230UR	1	1,104.37	1,104.37
69	SERVER HP PROLIANT DL 380	1	142,914.36	142,914.36
70	Printer-HP Colour Laserjet -auditors Office	1	4,941.26	4,941.26
71	Printer-HP Colour Laserjet -FOSA Office	1	4,941.26	4,941.26
72	Printer-HP Colour Laserjet -Admin Office	1	4,941.26	4,941.26
73	APC Back-UPS 700VA,230UR	1	9,313.09	9,313.09
74	HP 290 MICROTOWER PC	1	12,857.35	12,857.35
75	HP 290 MICROTOWER PC	1	12,857.35	12,857.35
76	Cisco Catalyst 3650-24 Port Switch	1	48,447.86	48,447.86
77	SERVER HP PROLIANT DL 380 GEN 10	1	201,684.00	201,684.00
78	Projector	1	22,896.17	22,896.17
79	POS Machine	1	8,403.50	8,403.50
80	POS MACHINE	1	8,403.50	8,403.50
81	POS MACHINE	1	8,403.50	8,403.50
82	Fire Proof Data Safe	1	41,638.14	41,638.14
83	MECER UPS 650VA	1	1,654.29	1,654.29
84	MECER UPS 650VA	1	1,654.29	1,654.29
85	MECER UPS 650VA	1	1,654.29	1,654.29
86	MECER UPS 650VA	1	1,654.29	1,654.29
87	MECER UPS 650VA	1	1,654.29	1,654.29
88	MECER UPS 650VA	1	1,654.29	1,654.29
89	MECER UPS 650VA	1	1,654.29	1,654.29
90	MECER UPS 650VA	1	1,654.29	1,654.29

91	MECER UPS 650VA	1	1,654.29	1,654.29
92	PUBLIC ADDRESS SYSTEM	1	15,510.46	15,510.46
93	POS MACHINE	1	11,662.00	11,662.00
94	POS MACHINE	1	11,662.00	11,662.00
95	POS MACHINE	1	11,662.00	11,662.00
96	POS MACHINE	1	11,662.00	11,662.00
97	POS MACHINE	1	23,324.00	23,324.00
98	HP 200G4 21.5 Inch All in One Pc	1	30,870.00	30,870.00
99	HP 200G4 21.5 Inch All in One Pc	1	30,870.00	30,870.00
100	HP 200G4 21.5 Inch All in One Pc	1	30,870.00	30,870.00
101	HP 200G4 21.5 Inch All in One Pc	1	30,870.00	30,870.00
102	HP 200G4 21.5 Inch All in One Pc	1	30,870.00	30,870.00
103	HP 200G4 21.5 Inch All in One Pc	1	30,870.00	30,870.00
104	KYOCERA ECOSYS VKN1634830	1	75,597.20	75,597.20
105	KYOCERA ECOSYS VKN1835601	1	75,597.20	75,597.20
106	HP PROLIANT SERVERS BATTERY 600GB 10KRPM SAS	1	9,549.12	9,549.12
107	HP PROLIANT SERVERS BATTERY 600GB 10KRPM SAS	1	9,549.12	9,549.12
108	HP PROLIANT SERVERS BATTERY 600GB 10KRPM SAS	1	9,549.12	9,549.12
109	HP 300GB 10000 RPM 2.5" SFF 6G HDD SERVER HARDDISK	1	7,360.78	7,360.78
110	HP 300GB 10000 RPM 2.5" SFF 6G HDD SERVER HARDDISK	1	7,360.78	7,360.78
111	HP 300GB 10000 RPM 2.5" SFF 6G HDD SERVER HARDDISK	1	7,360.78	7,360.78
112	HP 300GB 10000 RPM 2.5" SFF 6G HDD SERVER HARDDISK	1	7,360.78	7,360.78
113	HP 300GB 10000 RPM 2.5" SFF 6G HDD SERVER HARDDISK	1	7,360.78	7,360.78
114	HP 2TB 7200 RPM 2.5" SSF SAS-125 G9 HDD	1		

	SERVERDISK		20,689.76	20,689.76
115	HP 2TB 7200 RPM 2.5" SSF SAS-125 G9 HDD SERVERDISK	1	20,689.76	20,689.76
116	Photo Printer-Epson L850 Ecotank	1	21,883.40	21,883.40
117	HP 200 G4 ALL IN ONE PC COMPUTER	1	37,798.60	37,798.60
118	HP 200 G4 ALL IN ONE PC COMPUTER	1	37,798.60	37,798.60
119	HP 200 G4 ALL IN ONE PC COMPUTER	1	37,798.60	37,798.60
120	HP 200 G4 ALL IN ONE PC COMPUTER	1	37,798.60	37,798.60
121	HP 200 G4 ALL IN ONE PC COMPUTER	1	37,798.60	37,798.60
122	LAPTOP- HP ELITEBOOK - 5CG8331DPP	1	28,297.50	28,297.50
123	LAPTOP- HP ELITEBOOK	1	40,425.00	40,425.00
124	SHREDDER-FELLOWES AUTOMAX 150C	1	71,050.00	71,050.00
125	LAPTOP- HP ELITEBOOK	1	40,425.00	40,425.00
126	EPSON EB-X49 PORTABLE XGA 3LCD PROJECTOR	1	42,924.00	42,924.00
127	EPSON LX-350 DOT MATRIX PRINTER	1	35,280.00	35,280.00
128	NIGACHI NC-8080 BILL COUNTER	1	34,104.00	34,104.00
129	HP ELITEBOOK LAPTOP	1	40,425.00	40,425.00
130	LAPTOP -LENOVO THINKPAD L480	1	21,070.00	21,070.00
131	EPISON EB X49XGA 3LCD(1) 3600 LUMEN	1	48,314.00	48,314.00
132	TRIPOD PROJECTOR SCREEN-2 96'*96'	1	7,105.00	7,105.00
133	TRIPOD PROJECTOR SCREEN-2 96'*96'	1	7,105.00	7,105.00
134	BLACK & DECKER BLOWER	1	3,920.00	3,920.00
135	HP200 GA ALLIN ONE PC	1	175,392.00	175,392.00
136	SQL SERVER 2019 STANDARD EDITION	1	146,809.60	146,809.60
137	WINDOWS SERVER 2019 STANDARD	1	28,420.00	28,420.00

138	UPS	1	4,666.62	4,666.62
139	UPS	1	4,666.69	4,666.69
140	UPS	1	4,666.69	4,666.69
141	SERVER DISK HP PROLIANT DL 380GEN 90	1	85,260.00	85,260.00
142	SERVER DISK HP PROLIANT DL 380 GEN 10	1	107,184.00	107,184.00
143	HP 200G4,INTEL CORE15,16GB RAM,512 SSD STORAGE	1	83,636.00	83,636.00
144	HP 200G4,INTEL CORE15,16GB RAM,512 SSD STORAGE	1	83,636.00	83,636.00
145	HP 200G4,INTEL CORE15,16GB RAM,512 SSD STORAGE	1	83,636.00	83,636.00
146	HP 200G4,INTEL CORE15,16GB RAM,512 SSD STORAGE	1	83,636.00	83,636.00
147	UPS -850VA	1	5,700.00	5,700.00
148	UPS-850VA	1	5,700.00	5,700.00
149	UPS	1	6,500.00	6,500.00
150	HP 200 G4 ALL IN ONE PC	1	126,900.00	126,900.00
151	HP 200 G4 ALL IN ONE PC	1	126,900.00	126,900.00
152	HP 200 G4 ALL IN ONE PC	1	126,900.00	126,900.00
153	HP 200 G4 ALL IN ONE PC	1	126,900.00	126,900.00
154	HP 200 G4 ALL IN ONE PC	1	126,900.00	126,900.00
155	UPS	1	6,333.33	6,333.33
156	UPS	1	6,333.33	6,333.33
157	UPS	1	6,333.34	6,333.34
158	CYBERROAM	1	35,592.65	35,592.65
159	IP CCTV CAMERA	1	217,855.78	217,855.78
160	EPSON L210 PRINTER 3 IN 1	1	5,787.66	5,787.66
161	ROLL UP BANNERS	1		

			4,603.82	4,603.82
162	ROLL UP BANNER	1	4,603.82	4,603.82
163	MARKETING TENT	1	17,264.34	17,264.34
164	QUEUE ROB	1	6,905.74	6,905.74
165	CASH COUNTING MACHINE	1	14,686.18	14,686.18
166	CASH COUNTING MACHINE	1	14,686.18	14,686.18
167	MONEY DETECTOR	1	966.80	966.80
168	MONEY DETECTOR	1	966.80	966.80
169	IP CCTV CAMERA	1	303,838.00	303,838.00
170	FILING CABINET	1	27,903.77	27,903.77
171	TENDER BOX	1	2,893.83	2,893.83
172	FRONT SECURITY DOOR	1	92,076.44	92,076.44
173	GENERATOR	1	546,113.32	546,113.32
174	SONY PROJECTOR	1	24,314.19	24,314.19
175	CABINET	1	21,623.31	21,623.31
176	CABINET	1	21,623.31	21,623.31
177	Cash counting machine-Glory GFS-100	1	111,929.55	111,929.55
178	Mechanical Bulk Filing Storage	1	609,848.71	609,848.71
179	TENT	1	26,378.17	26,378.17
180	SOLAR SYSTEM	1	874,629.90	874,629.90
181	LG INVERTER HIGH WALL SPLIT AIR CONDITIONER UNIT	1	96,539.19	96,539.19
182	Lateral Filing Cupboard -FOSA	1	62,168.75	62,168.75
183	Lateral Filing Cupboard	1	62,168.75	62,168.75
184	Lateral Filing Cupboard - FOSA	1	62,168.75	62,168.75

185	Lateral Filing Cupboard - FOSA	1	62,168.75	62,168.75
186	MECHANICAL BULK FILING UNIT	1	497,350.00	497,350.00
187	RAMTONS FRIDGE	1	24,850.00	24,850.00
188	MUILT CURRENCY SORTING MACHINE -FT-800/900	1	174,000.00	174,000.00
189	MUILT CURRENCY SORTING MACHINE -FT-800/900	1	174,000.00	174,000.00
190	CASHIER TROLLEY	1	34,220.00	34,220.00
191	CASHIER TROLLEY	1	34,220.00	34,220.00
192	CASHIER TROLLEY	1	34,220.00	34,220.00
193	CHAIR	1	49,443.90	49,443.90
194	CHAIR	1	4,143.40	4,143.40
195	CHAIR	1	4,143.40	4,143.40
196	CHAIR	1	4,143.40	4,143.40
197	CHAIR	1	4,143.40	4,143.40
198	CHAIR	1	4,143.40	4,143.40
199	CHAIR	1	4,143.40	4,143.40
200	BOARDROOM CHAIR	1	2,762.34	2,762.34
201	BOARDROOM CHAIR	1	2,762.34	2,762.34
202	BOARDROOM CHAIR	1	2,762.34	2,762.34
203	BOARDROOM CHAIR	1	2,762.34	2,762.34
204	BOARDROOM CHAIR	1	2,762.34	2,762.34
205	BOARDROOM CHAIR	1	2,762.34	2,762.34
206	BOARDROOM CHAIR	1	2,762.34	2,762.34
207	BOARDROOM CHAIR	1	2,762.34	2,762.34
208	CHAIR	1		

			4,143.43	4,143.43
209	BOARDROOM TABLE	1	2,283.49	2,283.49
210	BOARDROOM TABLE	1	2,283.49	2,283.49
211	BOARDROOM TABLE	1	2,283.49	2,283.49
212	BOARDROOM TABLE	1	2,283.49	2,283.49
213	BACKLIT	1	27,622.94	27,622.94
214	GUARD CUBICLE	1	5,133.27	5,133.27
215	CASHIER HIGHSTOOL CHAIR	1	2,104.59	2,104.59
216	CASHIER HIGHSTOOL CHAIR	1	2,104.59	2,104.59
217	CASHIER HIGHSTOOL CHAIR	1	2,104.59	2,104.59
218	ORTHOPAEDIC SEAT	1	8,681.49	8,681.49
219	RECEPTIONIST SEAT	1	6,050.73	6,050.73
220	RECEPTIONIST SEAT	1	6,050.73	6,050.73
221	BANKING HALL SEAT	1	6,050.73	6,050.73
222	BANKING HALL SEAT	1	6,050.73	6,050.73
223	CEO VISITORS SEAT	1	7,516.44	7,516.44
224	CEO VISITORS SEAT	1	4,882.68	4,882.68
225	CEO VISITORS SEAT	1	4,882.68	4,882.68
226	CEO OFFICIAL SEAT	1	6,764.78	6,764.78
227	Office Desk Standard Cherry without Drawer	1	5,976.42	5,976.42
228	Office Desk Standard Cherry without Drawer	1	5,976.42	5,976.42
229	Office Desk Standard Cherry without Drawer	1	5,976.15	5,976.15
230	Office Desk Standard Cherry without Drawer	1	5,976.15	5,976.15
231	LShaped Customer care desk	1	22,055.08	22,055.08

232	Boardroom Table	1	109,044.44	109,044.44
233	Staff Chair	1	9,672.00	9,672.00
234	Staff Chair	1	9,672.00	9,672.00
235	Staff Chair	1	9,672.00	9,672.00
236	Staff Chair	1	9,672.00	9,672.00
237	Staff Chair	1	9,672.00	9,672.00
238	Staff Chair	1	9,672.00	9,672.00
239	Staff Chair	1	9,672.00	9,672.00
240	Staff Chair	1	9,672.00	9,672.00
241	Staff Chair	1	8,499.63	8,499.63
242	STAFF CHAIR	1	8,499.63	8,499.63
243	BOARDROOM CHAIR	1	8,499.63	8,499.63
244	BOARDROOM CHAIR	1	9,713.86	9,713.86
245	BOARDROOM CHAIR	1	8,499.63	8,499.63
246	BOARDROOM CHAIR	1	8,499.63	8,499.63
247	BOARDROOM CHAIR	1	8,499.63	8,499.63
248	BOARDROOM CHAIR	1	8,499.63	8,499.63
249	BOARDROOM CHAIR	1	8,499.63	8,499.63
250	BOARDROOM CHAIR	1	8,499.63	8,499.63
251	BOARDROOM CHAIR	1	8,499.63	8,499.63
252	BOARDROOM CHAIR	1	7,285.40	7,285.40
253	CEO COFFEE TABLE MAHOGANY	1	10,450.78	10,450.78
254	CEO EXECUTIVE TABLE	1	90,439.45	90,439.45
255	HIGH BACK CEO SEAT	1		

			46,471.14	46,471.14
256	HIGH BACK CHAIRMAN SEAT	1	46,471.14	46,471.14
257	Midback Leather Boardroom	1	25,122.07	25,122.07
258	Midback Leather Boardroom	1	25,122.07	25,122.07
259	Midback Leather Boardroom	1	25,122.07	25,122.07
260	Midback Leather Boardroom	1	25,122.07	25,122.07
261	Midback Leather Boardroom	1	25,122.07	25,122.07
262	Midback Leather Boardroom	1	25,122.07	25,122.07
263	Midback Leather Boardroom	1	25,122.07	25,122.07
264	Midback Leather Boardroom	1	25,122.07	25,122.07
265	Midback Leather Boardroom	1	25,122.07	25,122.07
266	Midback Leather Boardroom	1	25,122.07	25,122.07
267	Midback Leather Boardroom	1	25,122.07	25,122.07
268	Midback Leather Boardroom	1	25,122.07	25,122.07
269	Midback Leather Boardroom	1	25,122.07	25,122.07
270	Midback Leather Boardroom	1	25,122.07	25,122.07
271	Midback Leather Boardroom	1	25,122.07	25,122.07
272	Midback Leather Boardroom	1	25,122.07	25,122.07
273	Orthopaedic Chair	1	18,057.74	18,057.74
274	Waiting Chair-Lounge	1	18,757.81	18,757.81
275	Waiting Chair-Lounge	1	18,757.81	18,757.81
276	Five Seater Sofa Set 3+1+1	1	124,605.47	124,605.47
277	MOBILE PEDESTAL DRAWER	1	5,770.03	5,770.03
278	MOBILE PEDESTAL DRAWER	1	5,770.03	5,770.03

279	OFFICE DESK	1	8,392.78	8,392.78
280	OFFICE DESK	1	8,392.78	8,392.78
281	OFFICE DESK	1	8,392.78	8,392.78
282	OFFICE DESK	1	8,392.78	8,392.78
283	OFFICE DESK	1	8,392.78	8,392.78
284	OFFICE DESK	1	8,392.78	8,392.78
285	OFFICE DESK	1	8,392.78	8,392.78
286	OFFICE DESK	1	8,392.78	8,392.78
287	OFFICE DESK	1	8,392.78	8,392.78
288	1.6m Executive desk with side return	1	33,161.13	33,161.13
289	1.6m Executive desk with side return	1	33,161.13	33,161.13
290	1.6m Executive desk with side return	1	33,161.13	33,161.13
291	Executive Leather Chair	1	18,422.85	18,422.85
292	Executive Leather Chair	1	18,422.85	18,422.85
293	Executive Leather Chair	1	18,422.85	18,422.85
294	Executive Visitor Chair	1	12,393.55	12,393.55
295	Executive Visitor Chair	1	12,393.55	12,393.55
296	Executive Visitor Chair	1	12,393.55	12,393.55
297	4 Drawer Filing Cabinet	1	19,092.77	19,092.77
298	Executive Office Shelves Lockable	1	13,130.47	13,130.47
299	Executive Office Shelves Lockable	1	13,130.47	13,130.47
300	Executive Office Shelves Lockable	1	13,130.47	13,130.47
301	Partitions Works:- CCTV, FAM, BDM & IAM	1	594,267.60	594,267.60
302	Bulglar proofing on 1st to 4th floors Kenver	1		

	plaza		805,742.98	805,742.98
303	OFFICE DESKS	1	19,183.50	19,183.50
304	Partitions Works:- 1ST FLOOR	1	124,754.76	124,754.76
305	PARTIONING WORKS GROUND FLOOR	1	350,305.59	350,305.59
306	TABLE	1	13,343.75	13,343.75
307	BAMBOO CHAIR	1	2,773.75	2,773.75
308	RECEPTION SEAT	1	6,475.00	6,475.00
309	RECEPTION SEAT	1	6,475.00	6,475.00
310	RECEPTION SEAT	1	6,475.00	6,475.00
311	Training chair- Black	1	8,750.00	8,750.00
312	Training chair- Black	1	8,750.00	8,750.00
313	Training chair- Black	1	8,750.00	8,750.00
314	Training chair- Black	1	8,750.00	8,750.00
315	Training chair- Black	1	8,750.00	8,750.00
316	Training chair- Black	1	8,750.00	8,750.00
317	Training chair- Black	1	8,750.00	8,750.00
318	Training chair- Black	1	8,750.00	8,750.00
319	Training chair- Black	1	8,750.00	8,750.00
320	Training chair- Black	1	8,750.00	8,750.00
321	Training chair- Black	1	8,750.00	8,750.00
322	Training chair- Black	1	8,750.00	8,750.00
323	OFFICE CHAIR HIGH BACK	1	12,250.00	12,250.00
324	OFFICE CHAIR HIGH BACK	1	12,250.00	12,250.00
325	OFFICE CHAIR HIGH BACK	1	12,250.00	12,250.00

326	OFFICE CHAIR HIGH BACK	1	12,250.00	12,250.00
327	OFFICE CHAIR HIGH BACK	1	12,250.00	12,250.00
328	OFFICE CHAIR HIGH BACK	1	12,250.00	12,250.00
329	OFFICE CHAIR HIGH BACK	1	12,250.00	12,250.00
330	OFFICE CHAIR HIGH BACK	1	12,250.00	12,250.00
331	OFFICE CHAIR HIGH BACK	1	12,250.00	12,250.00
332	OFFICE CHAIR HIGH BACK	1	12,250.00	12,250.00
333	OFFICE CHAIR HIGH BACK	1	12,250.00	12,250.00
334	OFFICE CHAIR HIGH BACK	1	12,250.00	12,250.00
335	OFFICE CHAIR HIGH BACK	1	12,250.00	12,250.00
336	OFFICE CHAIR HIGH BACK	1	12,250.00	12,250.00
337	OFFICE CHAIR HIGH BACK	1	12,250.00	12,250.00
338	OFFICE CHAIR HIGH BACK	1	12,250.00	12,250.00
339	OFFICE CHAIR HIGH BACK	1	12,250.00	12,250.00
340	OFFICE CHAIR HIGH CAHIER CHAIR	1	17,062.50	17,062.50
341	OFFICE CHAIR HIGH CASHIER CHAIR	1	17,062.50	17,062.50
342	OFFICE CHAIR HIGH BACK	1	12,250.00	12,250.00
343	Training Chair-Black	1	8,750.00	8,750.00
344	Training Chair-Black	1	8,750.00	8,750.00
345	Training Chair-Black	1	8,750.00	8,750.00
346	Training Chair-Black	1	8,750.00	8,750.00
347	Training Chair-Black	1	8,750.00	8,750.00
348	Training Chair-Black	1	8,750.00	8,750.00
349	Training Chair-Black	1		

			8,750.00	8,750.00
350	Training Chair-Black	1	8,750.00	8,750.00
351	Training Chair-Black	1	8,750.00	8,750.00
352	Training Chair-Black	1	8,750.00	8,750.00
353	Training Chair-Black	1	8,750.00	8,750.00
354	Training Chair-Black	1	8,750.00	8,750.00
355	Three linked Chair-heavy duty black	1	21,875.00	21,875.00
356	Three linked Chair-heavy duty black	1	21,875.00	21,875.00
357	Three linked Chair-heavy duty black	1	21,875.00	21,875.00
358	Three linked Chair-heavy duty black	1	21,875.00	21,875.00
359	Three linked Chair-heavy duty black	1	21,875.00	21,875.00
360	Three linked Chair-heavy duty black	1	21,875.00	21,875.00
			110,983,612.51	110,983,612.51

THE FOLLOWING IS A LIST OF ITEMS/ INFORMATION THAT THE TENDERER MUST PROVIDE AS ATTACHMENTS TO THE TENDER DOCUMENTS. THIS INFORMATION WILL FORM PART OF THE TENDER EVALUATION FOR THE TENDERERS.

1. Company profile (company history, contacts, services, affiliations, certified copies of original documents defining constitutional or legal status, principal place of doing business of the company/ firm including valid business licenses)
2. Certificate of incorporation.
3. A valid tax compliance certificate or equivalent.
4. Provide details of three similar projects/ works with contact persons, undertaken under the area of the tender's interest in the last five (5) years.
5. In each of the projects in 4 above, provide reference letters from the firms/ organizations confirming the items/ goods/ services supplied and the performance.
6. Demonstration of financial capability in carrying out the project by submitting audited account for the last three years
7. Demonstration of a proposed methodology, plan and schedule of implementation of the activity of interest.

